

# NON PROFIT COVER LETTER

✉ salim.k@icloud.com

☎ (531) 047-1701

📍 1947 Gibson Blvd, Omaha, NE 68147

---

August 31, 2020

[Hiring Manager's Name]

2471 Company Address

City, State, ZIP Code]

(xxx) xxx-xxxx

hiring.manager@gmail.com

Dear [Hiring Manager's Name],

I've dedicated my career to improving the lives of our vulnerable homeless population. My most successful project included seeking out and providing temporary housing for over 100 homeless women and children — many of whom are still housed and participating in the local New York City economy today. My natural passion for eradicating homelessness is the reason I believe I'm the best fit for the Director of Engagement position at End Homelessness Now.

After graduating with a Masters in Social Work in 2004, I worked with Human Rights For All as the Outreach Coordinator. During that time, I learned how to engage effectively with the local community and build a coalition of volunteers and donors. The network I created raised over \$25,000 in the first year alone which bolstered local shelters during lean times and provided more beds and supplies for them.

Being an Outreach Coordinator is rewarding, but I'm ready for a more impactful position with a leading non profit. I'm eager to get involved with End Homelessness Now's current projects involving federal grant proposals and building a national coalition of volunteers as I believe this is the direction we must go in to eradicate homelessness in the United States.

While working for Human Rights for All, I gave speeches around New York City to politicians and at non profit conventions. I minored in Communications knowing that we have an obligation to be the voice for the voiceless in both the private and public spheres.

I look forward to hearing from you about this wonderful opportunity. You can reach me by phone at (531) 047-1701 or by email at salim.k@icloud.com. I'll reach out in a week if I don't hear from you, just to make sure you've received my application. Thank you for your consideration.

Sincerely,

[Your Name]

---

Dear Job Seeker,

PLEASE note that you *\*must\** install the font files to make this cover letter template work perfectly. It's very simple to do – **just follow the instructions in the “Read Me” file in the Zip file you downloaded this template from.**

If you're struggling to write your cover letter, **don't worry**. You're in good company – everyone struggles with it. For a high quality cover letter that will land you employment, we recommend [consulting the certified experts at Resume Writer Direct](#). (Yep, they can also help you with your resume!)

Or, here's some other content that might help you finish your cover letter.

- [Cover Letter Builder](#)
- [How to Write a Cover Letter](#)
- [Cover Letter Examples by Industry](#)

Oh, and by the way, **you're also going to need a resume.**

- [Free Resume Builder](#)
- [How to Write a Resume](#)
- [Resume Samples by Industry](#)