

GRAPHIC DESIGNER

FROM RESUME GENIUS

📞 123. 456. 789

✉️ AmeliaRoberts@gmail.com

📍 Charleston, SC, 90764

🌐 LinkedIn.com/username

KEY SKILLS

Adobe Creative Suite



Microsoft Office Suite



HTML / CSS



English



Spanish



Problem Solving



Team Leadership



EDUCATION

B.A. FINE ARTS / GRAPHIC DESIGN Rochester Institute of Technology, Rochester, NY
2010 - 2012

WEB DEVELOPMENT CERTIFICATE Rochester Institute of Technology, Rochester, NY
2008 - 2010

AWARDS

EMPLOYEE OF THE MONTH
April 2018 / Experion

PROFESSIONAL PROFILE

Senior Graphic Design Specialist with 6+ years of experience in the management of the complete design process, from conceptualization to delivery. Expert at interdepartmental coordination and communication. Skilled with Adobe Creative Suite (Illustrator, Photoshop, InDesign), Microsoft Office Suite, and web design applications (Dreamweaver, HTML). Able to stretch the boundaries of web design and digital storytelling to help my client's brands stand out.

PROFESSIONAL EXPERIENCE

SENIOR GRAPHIC DESIGN SPECIALIST

Experion, New York, NY / 2016 - Present

- Lead in the design, development, and implementation of the graphic, layout, and production communication materials while helping clients cut their costs by an average of 12%.
- Delegate tasks to the 7 members of the design team and provide counsel on all aspects of the project.
- Supervise the assessment of all graphic materials in order to ensure quality and accuracy of the design.
- Oversee the efficient use of production project budgets ranging from \$2,000 - \$25,000.

GRAPHIC DESIGN SPECIALIST

Stepping Stone Advertising, New York, NY / 2012 - 2016

- Developed numerous marketing programs (logos, brochures, newsletters, infographics, presentations, and advertisements) and guaranteed that they exceeded the expectations of our clients.
- Managed up to 5 projects or tasks at a given time while under pressure to meet weekly deadlines.
- Recommended and consulted with clients on the most appropriate graphic design options based on their overall marketing goals.
- Created 4+ design presentations and proposals a month for clients and account managers.

Dear Job Seeker,

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Oh, and by the way, **you're also going to need a cover letter.**

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- [How to Write a Cover Letter](#)
- [Cover Letter Examples by Industry](#)