

ENTRY-LEVEL ENGINEER RESUME

Raleigh, NC • yourname@email.com • (770) 625-9669

Summary

Motivated recent civil engineering graduate with 6+ months of internship experience in engineering support, project management, and inspection. Skilled in providing engineering solutions and ensuring compliance with regulations and standards. Eager to contribute to public works and environmental projects within the City of Raleigh Public Utilities Department Development Review Group.

Relevant Experience

Civil Engineering Intern

May 20XX–September 20XX

AECOM, Raleigh, NC

- Assisted with engineering design and drafting tasks for 2 public works projects, including site development plans and stormwater management designs
- Participated in project management activities such as coordinating deadlines, prioritizing work demands, and monitoring technical operations
- Conducted site visits and inspections, troubleshooting equipment and operational issues as needed
- Supported project managers in project coordination and attended meetings with clients and stakeholders to provide updates on project status

Civil Engineering Intern

January 20XX–April 20XX

Jacobs, Raleigh, NC

- Reviewed and evaluated project progress for 5 projects, providing insights to project managers for decision-making
- Completed 20 CAD drafting and design tasks, contributing to the development of project plans and specifications
- Updated project databases and records regularly to ensure efficient project management and communication
- Contributed to the creation of bid documents, proposal requests, and project closeout documentation for construction projects

Education

Bachelor of Science in Civil Engineering

May 20XX

NC State University, Raleigh, NC

Honors: *cum laude* (GPA: 3.8/4.0)

Relevant coursework:

- Land development and site design
- Structural analysis
- Urban infrastructure planning

Additional Skills

- Technical report writing, Project planning, Environmental impact assessment
- AutoCAD, Civil 3D, ETABS, Procore