

# ENTRY-LEVEL SECURITY RESUME

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Rockford, IL • yourname@gmail.com • (779) 625-9669

Aspiring security professional with 2+ years of volunteer experience in ensuring the protection of personnel and assets. Possess an Associate's Degree in Criminal Justice and a valid PERC card. Proficient in patrol techniques, surveillance systems, and conflict resolution strategies. Eager to use critical thinking skills and knowledge of law enforcement principles in a challenging and rewarding security role.

## RELEVANT EXPERIENCE

Volunteer Security Officer  
**SAFE HAVEN COMMUNITY CENTER, Peoria, IL**  
*May 20XX–Present*

- Patrol community center premises, checking for signs of unauthorized access or unsafe conditions
- Completed 10+ hours of additional training in conflict resolution, first aid, and emergency response techniques, enhancing readiness to effectively handle security challenges
- Assist in conducting preliminary investigations into incidents and complaints, contributing to the overall security of the center
- Participate in special duties, including 15+ bike patrols, enhancing security presence in the surrounding community

Volunteer Clinic Escort  
**PLANNED PARENTHOOD, Peoria, IL**  
*January 20XX–April 20XX*

- Escorted clients to and from their cars 2 afternoons per week, providing a reassuring presence
- Observed the facility's front parking lot to identify security concerns and promptly report any issues to appropriate personnel
- Prevented contentious situations and maintained the safety of clients during days when protesters were present outside the facility by using conflict resolution skills
- Made copies of client identification cards to ensure proper documentation and compliance with clinic protocols

## EDUCATION

**Illinois Central College, East Peoria, IL**  
*May 20XX*  
**Associate's Degree in Criminal Justice**  
(GPA: 3.6/4.0)

## ADDITIONAL SKILLS

Driver's license, PERC card, Patrol and surveillance, Emergency response, Conflict resolution