

SECURITY RESUME

Dallas, TX • yourname@email.com • (214) 625-9669

Licensed Security Officer with 4+ years of experience responding to security incidents. Strong communicator with exceptional interpersonal skills, adept at building rapport with stakeholders and ensuring compliance with security protocols. Seeking to leverage skills and expertise to contribute to a dynamic security team.

Professional Experience

Security Guard

Walden Security, Dallas, TX

August 20XX–Present

- Respond to 20+ security incidents per month, including alarms, disturbances, and medical emergencies, with a 100% incident resolution rate
- Apprehend individuals involved in criminal activities on the premises, contributing to successful prosecutions
- Provide security awareness training to employees, educating them on security policies, procedures, and best practices to promote a culture of security awareness
- Assist in the development and implementation of security policies, procedures, and contingency plans to minimize security risks and ensure compliance with regulatory requirements

Security Officer

DK Security, Dallas, TX

July 20XX–August 20XX

- Conducted 30+ investigations into theft and fraud incidents, resulting in the recovery of \$50,000 worth of stolen merchandise
- Collaborated with local law enforcement agencies on 5+ cases, providing evidence and testimony to support prosecution efforts
- Used surveillance systems, access control systems, and other security technologies to monitor and control access to restricted areas
- Issued and revoked access credentials, maintained access logs, and troubleshoot system issues

Education

Highland Park High School, Dallas, TX

High School Diploma

May 20XX

Certifications

Texas Private Security License Level II

Texas Department of Public Safety

20XX

Additional Skills

Surveillance systems, Report writing, Crime prevention, Search and inspection, Radio communication